

## CHAPTER 4

### PMQAE TRAINING

#### A. PURPOSE

To train “Quality Assurance Evaluators” to effectively evaluate the **performance** of pest control contractors. PMQAE training satisfies pest management **technology** training required by DoD Instruction 4150.7 (reference (a)) for PMQAEs supervising contracts for commercial pest control services. If an installation’s pest management contract efforts are less than 0.25 **work-year**, the presence of a trained **PMQAE** at the installation is recommended but is not mandatory (**reference** (a)).

#### B. PROCEDURES

##### 1. Training

a. **PMQAE** personnel shall be **trained**, in accordance with requirements **and/or** guidelines in this Chapter and **with** any additional Component requirements or guidelines for QAE training.

b. Candidate PMQAE personnel should request guidance on Component training requirements and procedures from their cognizant PMC.

##### 2. Training Certificates

a. PMCS shall validate **successful** completion of PMQAE training requirements by issuing and signing training certificates, DD Form 2491, which include the following information individual’s name, expiration **date**, and pest management categories for which the individual may act as a **PMQAE**. (See Appendix C, below.)

b. PMQAE certificates of training shall be required of **all** DoD personnel who act as **PMQAEs**. Records of PMQAE certificates of training shall be maintained by the cognizant PMC, in accordance with Component regulations and guidelines.

c. Procedures for issuing certificates of **training**. (See Appendix C, below.)

##### 3. Training Requirements

a. PMQAE training shall include both contract administration and pest management elements. **The** pest management training component is available to personnel who perform **QAE** oversight and review of DoD pest management contracts. The pest management training element is available by correspondence or **formal** classroom instruction. Appendix B, below, provides information on recommended curriculum for **PMQAE** training.

b. PMCS may waive **all** or a portion of the initial PMQAE training elements in Appendix B, below, for personnel with a valid DoD or other EPA-approved **pest control certification** in applicable pest control categories.

c. PMQAE's must receive pest management refresher training every 3 years. Refresher training may be completed by attending either a pest control quality assurance course or a DoD pesticide applicator recertification course. Component PMCS may extend the expiration date on PMQAE certificates of training for up to 1 year, for cause.

4. The U. S. Navy, "Pest Control Quality Assurance Evaluator Training, Course No. 152," is available **as** either a formal **course** or as a correspondence course. Additional information is available from the **T.P.C. Training Systems, 750 Lake Cook Road, Buffalo Grove, IL 60089.** The **application, DD Form 1556, "Request, Authorization Agreement, Certification of Training and Reimbursement"** is available from installation education or civilian personnel offices. There is a registration fee. A score of 70 percent on the closed **book, written examination** is required to pass the course.